

Deep Run High School (Media Center)
4801 Twin Hickory Rd.,
Glen Allen, VA 23059
9:00 AM – 3:00 PM
Minutes

Pre Meeting Work Session

The board discussed the budget and made amendments to balance the budget.

Becky Bowers gave an update on legislation that has happened this past session.

9:00 – 11:00 A.M.

Members Present

Chad Triolet, Fred Milbert, Liz Payne, Henry Castelvechi, Julie Maina, Leslie Meadows, Pat Larsen, BJ Santos, Toni Brown-Berry, Sara Haney, Andrew Wymer, Vonnie Colvin, Ashley Brown, Meredith Morton, Nancy Currence, Christina Luntzer, Anne McCoy, Michael Maina, Sheila Jones,

Members Absent

Susan Nye, Tarin Hampton, Josh Yagel

Guests

Ellen Eisman, Kim Rhodes, Vanessa Wigand, Becky Bowers

Call to Order

Chad called the meeting to order at 12:15.

President's Comments

Chad welcomed and thanked everyone for attending. He said that members of the

Confirmation of Quorum & Review of Rules of Order

Liz Payne, Parliamentarian

Approval of Agenda

The agenda was approved as amended.

Approval of Minutes

The Minutes from February 10, 2016, February 13, 2016 and the March 17, 2016 were approved.

Old Business

Motions

I move that electronic voting be added as an option for all RA meetings.

Made Regina Kirk

Seconded BJ Santos

The Motion was approved by the board and will be forwarded to the RA for a vote.

Motion: I move that proxy voting be allowed at all RA meetings.

Made Regina Kirk

Seconded BJ Santos

The Motion was approved by the board and will be forwarded to the RA for a vote.

New Business

Motion

I move that the budget be approved as amended

Vonnie Colvin

Michael Maina

The motion was approved

- Executive Director Evaluation

Fred Milbert handed out information about the ED Evaluation. He is going to send the Eval by May 1st. You will have 2 weeks to respond. At that point it will be presented to the ED. The ED will also fill out a evaluation also.

- Motions

o Exhibits Manager Recommendation

- Fred said that one person has submitted their application. The person has not been contacted but the committee was going to be in touch soon. The Committee would then discuss and send the name forward to the board for a vote.

Motion

I move that the Exhibits Manager Adhoc Committee be extended to the June 25 Board Meeting.

Made by the Adhoc Committee

The Motion passed

Motion

Request the addition of a Grants manager/coordinator position that can be funded by a percentage of any grant opportunity provided to VAHPERD. I suggest that payment for this position equal a minimum of 20% of the administrative assignment of the grant total to be requested in the application process. An operating code will be needed to guide the work and responsibilities of this individual.

Made by Fred Milbert

Seconded by Christina Luntzer

The Motion was approved

MOTION

I make the following motion:

**Under Article VIII (Divisions and Section), Section 4: Sections add a new item f,
“If a vacancy occurs in the Section Past Chair position, the Division Vice President shall appoint a replacement for the remaining term of that office.”**

All other items in Section 4 will be moved down one letter.

This motion will be forwarded to the Structure and Function Committee

Motion:

I make the following motion:

Remove “c. Meals” and reorder the list of items under the heading, “2. Receipts are required for:” in the Policy and Procedures document. These items fall under “Section II. Travel”.

Made by Chad Triolet

Seconded by Sheila Jones

The Motion Passed

MOTION

I move that board members absences be excused for the February 13 Board meeting.

Made by Fred

Seconded by Sheila

The Motion Passed

MOTION

I move we re-examine the actual duties vs. job description for all paid positions. An Adhoc committee will be created with no less than 3 board members. The Committee will report at the November Board meeting.

Made by Sheila Jones

Seconded by BJ Santos

The Motion Passed

Motion

I move that the presentation deadline be extended to May 15

Vonnie Colvin

Andrew Wymer

The motion passed

Reports

Board Reports

President

Chad Triolet – as submitted

President-Elect

Susan Nye – no written report submitted

Past President

Fred updated the board on the Name Change Adhoc Committee and a meeting with IHT at the convention.

Executive Director

Henry presented his recommendations from his written report (below). He also pointed out that student membership is down 50%. He is working with the General Division on Ideas to engage more students.

We have had trouble the past couple years with engaging section and committee members. It is important that in Division meeting at the convention responsibilities are covered for sections members. I think it is also important that the January LDC have more sessions concentrating on the functioning of the organizations and training for new board members, sections chairs, and committee members.

- Health Division

Julie Maina – as submitted

- Physical Education

Christina Luntzer reported May in Nation Sport Week. CTA at JMU 130 free registrations. Adapted early childhood and Adapted PE. Richmond Heart walk

- Recreation, Sport and Leisure

Michael Maina reported that an International speaker from the Czeck Republic coming to the next VAHPED convention.

- Dance

Tarin Hampton– as submitted

- General

Vonnie Colvin thianged the board for money to Send Vonnie emails on how to promote the profession.

- Student

Ashley Brown

- Started a Facebook page. A place for sharing ideas. They are doing presentations on testing that is upcoming for students to graduate. There is going to be test prep at the convention. Let them know if there is anything we want to go on the Facebook page.

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Committee Reports

- Awards – as submitted

- Finance– as submitted

- Legislative Affairs– from Becky
- Membership – Membership insurance and VAHPERD meet and greet at the convention.
- Necrology – Chad mentioned the passing of legislator John Miller
- Nominating – as submitted
- Structure and Function no report submitted

Adhoc Committee Reports

- Exhibits Manager Search Fred Milbert

Other Reports

- Convention Manager Ellen Eisman
 - o Presentation Proposals – 70 presentations submitted we have about 96 slots. May 15th deadline. Get presentation from your school district. Facilities this year is small.
 - o
- Website Coordinator Michael Moore – no report submitted
- Department of Education Update Vanessa Wigand

Legislation – CPR, First Aid, AED Certification needed for licensure. State law 100 minutes of physical Activity for elementary 150 available to middle school.

The Standards Of Accrediation’s are open.

She thanked the board for its support of the HPAI.

CTA academy at JMU

The City County supervisors are being presented Personal trainer course that they can offer, next week at a meeting.

Joint Projects report:

Jump Rope for Heart, Tessa Pehanick and Hoops for Heart Anne McCoy – As Submitted

Executive Director Evaluation

Fred Milbert updated the board that the evaluations would be out for the board to complete by May 1.

Grant - Update on DMV Applications

Regina Kirk updated the board on 2 grants that have been submitted by VAHPERD

Bicycle grant written for a \$100, 000. VAHPERD would receive \$10,000 in administrative fees.

Underage drinking grant extension. VAHPERD would receive \$10,000 in administrative fees

We will be notified in July of the award.

Lets Move Active Schools Report

Dee Castelvechi as submitted

Announcements

Introduction of the 2016 VAHPERD Convention Theme Logo – Still in the works.

Sprit IHT – Approached VAHPERD to work with them to do data collection. They are offering a program to identify 15 programs across the state. VAHPERD would pay for the software and the schools would have training and access to program and adapt it to their needs. We identify the data we want to collect

to help us influence legislation and support our efforts. There are items to consider when choosing schools districts (what data will they allow schools to share, etc).

The Meeting was adjourned at 2:30

Dates to Remember

June 22-26, 2016 – SHAPE America National LCD

June 25, 2016 - VAHPERD Board Meeting (Convention Planning), Richmond, VA

June 27-July 1st CTA - JMU

July 11-13, 2016 – Health and Physical Activity Institute, Harrisonburg, VA

July 22-23, 2016 – SHAPE Southern District LDC, Baton Rouge, LA

November 10, 2016 - Pre Convention Board Meeting, Richmond, VA

November 11-13, 2016 - VAHPERD Convention 2016, Richmond, VA