



# Board of Directors Meeting Agenda and Minutes

Virginia AHPERD Google Drive folders: 2025 VaAHPERD 2024 Virginia AHPERD

Date: 3.15.2025 Time: 9:30am

Location: Richmond, Virginia Teams Meeting Link: [Board Meeting Link](#)

Note Taker(s): Mark Brandenburger, Maria McKeown

## Energy Generator

What is the best thing that happened in your (job) this week?

Meeting Item	Details	Notes & Actions
Attendance (Parliamentarian)	<ul style="list-style-type: none"> <li>Attendance Document Link</li> <li> VA AHPERD Leadership Attendance.xlsx</li> </ul>	Quorum: <span style="background-color: #90EE90;">Yes</span> /No
Call to Order (President)	<ul style="list-style-type: none"> <li>Call meeting to order               <ul style="list-style-type: none"> <li>Motion to accept Jessica's absence  Bayliss Attendance Exception Motion.docx</li> <li>Motion to accept Victor's absence  Spadaro.Attendance Exception Motion.docx</li> </ul> </li> </ul>	Time: 9:37am Exceptions - Bayliss, accepted/attend virtually Spadaro, accepted/attend virtually Noel, accepted/ill

	<ul style="list-style-type: none"> <li>○ Motion to accept Patrick's absence</li> <li>● Welcome</li> <li>● Energy Generator</li> </ul>	
<a href="#">Robert's Rules of Order</a> (Parlliamentarian)	<ul style="list-style-type: none"> <li>● Direct all questions to the chair (President or designee), and be recognized <ul style="list-style-type: none"> <li>○ Point of order</li> <li>○ Point of inquiry, clarification</li> <li>○ Point of personal privilege</li> <li>○ Motion to table (set aside) or postpone (set time)</li> <li>○ Motion to reconsider</li> </ul> </li> <li>● During discussion/debate, remarks or side discussions are out of order</li> <li>● Silence gives consent</li> </ul>	
Approve the Minutes (President)	Individual review of the last meeting ☰ Minutes 1.24.25 BOD Agenda Virginia AHPERD (Virtual) Hear a motion to approve	Motion: Russ Second: Jason <b>Approved</b> Disapproved
Approve the Agenda (President)	Individual review of the agenda (this document) Hear a motion to approve	Motion: Russ Second: Jason <b>Approved</b> Disapproved
Board Reports (President)	Call for updates from the Divisions & Committees 📄 March Board Reports	Deferred to LDC, 3/15

# Reports & Files


Name (linked)	Description/Notes
<b>Latest BOD Agendas</b>	<ul style="list-style-type: none"> <li><a href="#">☰ Minutes 1.24.25 BOD Agenda Virginia AHPERD (Virtual)</a></li> <li><a href="#">☰ 11.10.24 BOD Agenda Virginia AHPERD</a></li> <li><a href="#">☰ 11.7.24 BOD Agenda Virginia AHPERD</a></li> </ul>
<b>Last RA Agendas</b>	<ul style="list-style-type: none"> <li><a href="#">☰ 11.9.24 RA Agenda Virginia AHPERD</a></li> </ul>
<b>Convention MGR</b>	<p>Summary:</p> <p><a href="#">2025 Session Proposal Form</a></p>
<b>President</b>	<p>Summary:</p> <p>Goals: 1) increase membership 2) evaluate strategic plan, mission/vision 3) support restructuring</p>
<b>Past President</b>	<p>Summary: <a href="#">📄 Past President Board Report 3.14.2025.docx</a></p>
<b>President Elect</b>	<p>Summary: <a href="#">☰ President-Elect Board Report 3.14.25</a></p>
<b>Executive Director</b>	<p>Summary: <a href="#">📄 ED Report 03.2025.docx</a></p>
<b>Dance Division</b>	<p>Summary: <a href="#">📄 Dance 3.14.2025 Board Report .docx</a></p>

<b>General Division</b>	Summary: <a href="#">☰</a> General Division Report March 25
<b>Health Division</b>	Summary: <a href="#">w</a> Health Division 2025 Board Report March 15.docx
<b>Physical Education Division</b>	Summary: <a href="#">w</a> PE Division 2025 Board Report March 15.docx
<b>Recreation Division</b>	Summary: <a href="#">w</a> Recreation 3/14/2025 Board Report.docx
<b>Legislative Update (tabled to LDC)</b>	<ol style="list-style-type: none"> <li>1. Advocacy Report, Bill Review from Becky <a href="#">x</a> Copy of VAHPERDStatusReport01_11_03_01_PM.xls</li> <li>2. VDOE update?</li> <li>3. HB2213? <a href="https://lis.virginia.gov/bill-details/20251/HB2213/text/HB2213">https://lis.virginia.gov/bill-details/20251/HB2213/text/HB2213</a></li> <li>4. Legislative Calendar: <a href="https://dls.virginia.gov/pubs/calendar/cal2025_2.pdf">https://dls.virginia.gov/pubs/calendar/cal2025_2.pdf</a></li> <li>5. Speak Out Day (National) registration open <a href="https://www.shapeamerica.org/MemberPortal/events/speak">https://www.shapeamerica.org/MemberPortal/events/speak</a></li> </ol>

Meeting Item	Details	Notes & Actions
Old Business (President)		
Restructuring Approved by RA	RA approved “Approve the Bylaws and Associated Operating Codes to support the restructuring of the organization as	Second: Not needed, from division Discussion For

<p>on 11/9/24</p>	<p>outlined in:</p> <ul style="list-style-type: none"> <li>• <a href="#">W Org Chart Draft D.docx</a></li> <li>• <i>Effects for 2025 elections: Six division positions removed and open elections for 3 new division chairs (past VP, VP, VP-Elect), 5 regional reps, and advocacy rep</i></li> <li>• Motion from Dance Division <ul style="list-style-type: none"> <li>○ Transition VP Dance to Past VP Physical Activity</li> <li>○ Transition VP Elect Rec to VP Physical Activity</li> <li>○ Transition VP Elect Dance to VP Elect Physical Activity</li> <li>○ Jason Runk to run as Region IV rep, in 2nd year of term year term</li> <li>○ Region II rep -in 2nd year of term</li> <li>○ Region I, III, V - in 1st year of term</li> </ul> </li> </ul>	<p>Discussion Against  <b>Motion Passed</b>  Motion Not Passed</p>
<p>Site Selection/Finance</p>	<p>Following Convention Manager and Executive Dir. Reports, return to tabled discussion from 11/10/24 regarding change of venue, charges, etc. for 2025 and/or 2026 convention scheduled at Founders Inn.</p> <p><a href="#">W General Motion.docx</a></p> <p><a href="#">☰ 7.2 OC Convention Site Select Committee 01-2024</a></p> <ol style="list-style-type: none"> <li>1. Shall be composed of the current past president and the two most recent past presidents.</li> </ol> <p>EC Motion to combine Site Selection &amp; Finance Committee</p> <ul style="list-style-type: none"> <li>• Passing motion would then go to RA</li> </ul> <p><a href="#">W Committee Restructuring Motion.docx</a></p> <p>Summary:  <b>Motion:</b> In reviewing the various Committee Operating codes, I move to implement the following changes:</p> <ol style="list-style-type: none"> <li>1. Remove the Membership committee effective November 2025</li> <li>2. Maintain but restructure the Advocacy committee effective November 2025</li> </ol>	<p>Second: Jess  Discussion For  Discussion Against  Motion Passes</p> <p>New motion from Ad Hoc Committee “Committee Restructuring Motion”  Second: Not needed  Discussion For  Discussion Against  <b>Motion passes</b></p>

	<ul style="list-style-type: none"> <li>3. Combine the Site Selection and Finance committee effective immediately</li> <li>4. Restructure the person requirements in the operating codes for the following committees:</li> </ul>	
New Business (President)		
	<a href="#">w Cardamon Motion 3-15-25.docx</a>	Second: Lei Discussion For Discussion Against <b>Motion passed</b>
	<a href="#">w Splendore Attendance Exception Motion.docx</a> Permission to attend virtually? yes	Second: Russ  Motion withdrawn
	<a href="#">w General Division Motion 1_25.docx</a>	Second: not needed Discussion For Discussion Against <b>Motion passed, goes to S&amp;F -&gt; RA</b>
Motions:	Approval of 2025-26 Budget, from Finance Committee <a href="#">x Proposed 2025-26 Budget.xlsx</a> <ul style="list-style-type: none"> <li>1. Line 202 \$500 to \$0             <ul style="list-style-type: none"> <li>a. Second - Russ,</li> <li>b. Passes</li> </ul> </li> <li>2. Line 203 \$2000 to \$0             <ul style="list-style-type: none"> <li>a. Second - Russ</li> <li>b. Passes</li> </ul> </li> <li>3. Line 1103 \$1200 to \$0             <ul style="list-style-type: none"> <li>a. Second - Lei</li> <li>b. Passes</li> </ul> </li> <li>4. Line 208 to \$5500 to \$2,000 (from Jessica)</li> </ul>	

	<ul style="list-style-type: none"> <li>a. Second - Russ</li> <li>b. Passes</li> </ul> <p>5. Line 406 \$3200 to \$400</p> <ul style="list-style-type: none"> <li>a. Second -</li> <li>b. passes</li> </ul> <p>6. Lines 410, 411, <del>412</del>, 413, 415 to \$800 each (Victor)</p> <ul style="list-style-type: none"> <li>a. Second - russ</li> <li>b. Amended to remove 412 - passed</li> <li>c. Motion passes</li> </ul> <p>7. Line 414 from \$3200 to \$1500 (Lei)</p> <ul style="list-style-type: none"> <li>a. Second - russ</li> <li>b. Motion passes</li> </ul> <p>8. Line 422 from \$1000 to \$0</p> <ul style="list-style-type: none"> <li>a. Second - summer</li> <li>b. Motion passes</li> </ul> <p>9. Line 501 from \$1100 to \$0</p> <ul style="list-style-type: none"> <li>a. Second - russ</li> <li>b. Motion passes</li> </ul> <p>10. Accept budget as submitted</p> <ul style="list-style-type: none"> <li>a. Seconded</li> <li>b. Motion passes</li> </ul>	
	Executive Director Evaluation (move to closed session)	QR
	<p><b>Grant Committee:</b></p> <p> <b>Virginia AHPERD Grant Oppurtunities</b></p>	

<b>Tactical Items</b>	<b>Description</b>	<b>Responsible Parties</b>

<b>Upcoming Meetings</b>		
<b>Date/Time/Location</b>	<b>Description</b>	<b>Responsible Parties</b>
Jan 24, 2025 7:00pm (Zoom)	BOD Meeting	BOD
March 3-7, 2025 Newport, RI	<a href="#">NAHPL National Summit</a>	Any
March 14, 2025 7:00pm (TBD)	Budget Work Session, Virginia AHPERD	BOD
March 15, 2025 8:00-4:00 (TBD)	BOD & LDC/RA, Virginia AHPERD	BOD RA
Apr 1-5, 2025 Baltimore, MD	<a href="#">SHAPE America National Convention &amp; Expo</a>	Any

June 17-19, 2025 Nashville TN	SAM (Society of Association Management)	Executive Dir. President Elect
July 11-12, 2025	Virginia AHPERD Meeting, Jul 11, 2025 , Virtual Convention Planning, Jul 12, 2025 , Onsite Richmond, location TBD	BOD
July 14-16, 2025	HPAI, James Madison University	Any
July 14-15 2025	NAHPL Southern District LDC Orlando, FL	President, President Elect, Exec. Dir., VP Elects
Nov 6-9 2025	Virginia AHPERD Annual Convention Founders Inn & Spa, Virginia Beach	All
Nov 5-8 2026	Virginia AHPERD Annual Convention Founders Inn & Spa, Virginia Beach	All
Nov 2027 TBD	Virginia AHPERD Annual Convention	All

Meeting Item	Details	Notes & Actions
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Adjourn (President)	<ul style="list-style-type: none"><li>• Motion to Adjourn</li></ul>	Motion: Second: Approved Disapproved
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